


Appendix B

Commonwealth of Virginia Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Department of Agriculture and Consumer Services (301) Division of Consumer Protection, Office of Consumer Affairs	4. Point of Contact: M. Wright
2. Database Title: SPAS	5. Phone Number: (804) 786-1343
3. Database Acronym: none	6. Signature & Date:  6/11/02

7. Database Description and Contents:

(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

The Health Spa Database is maintained by the Regulatory Programs Unit to identify all health spas that are registered to conduct business in the state and to track all surety submitted under the Virginia Health Spa Act. Database categories include: name of business, business address, ownership information, health spa location, telephone numbers, surety issuer, type and amount of surety, effective date of the surety and surety cancellation information.

Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.

8. Date of Last Update:	9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:
10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i>	
a. <u>Format</u> Hard copy, Access	b. <u>Cost</u> 15 cents per page

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000
(Attn: Mary Clark). (January 2000).